



SABG Employee Support – Frequently Asked Questions (FAQ)

Q: Whom do I contact for accounting-related support, such as Deltek Costpoint timesheets, expense reports, paycheck questions, 401(k), or PTO balances?

A: Please email the Accounting Team at accounting@sabg.com.

Q: Whom do I contact with security-related questions?

A: Email our FSO, Kevin Niner, at kniner@sabg.com.

Q: Who can help with HR-related questions, benefits, or employment verifications?

A: Reach out to **Beth Rodriguez** at brodriguez@sabg.com or **Ellen Cartwright** at ecartwright@sabg.com.

Q: Whom do I contact for recruiting support or employee referrals?

A: Connect with **Angel Nguyen** at recruiting@sabg.com.

Q: How do I get help with ADP TotalSource?

A: Call **ADP MyLife Advisors** at **844-448-0325**.

Q: Whom do I contact for SABG corporate email or IT support?

A: Email the IT department at helpdesk@sabg.com. *Note: This support is for SABG corporate email/IT issues only. For issues on government networks, please follow your site-specific protocol.*

Q: I'm still not sure whom to contact. What should I do?

A: No worries! Email **Ellen Cartwright** at ecartwright@sabg.com and she'll help connect you with the right person.